

Academic Council Meeting Minutes August 30, 2005, Tuesday

Members present: Glenn Keaton – AC Chairperson, Sciences, Math & Tech; Brante Dashiell – School of Education; Larry Lee – Business; Lisa Lunde – Human Performance & Athletics; Michael Nurmi – Languages & Humanities; Sallie Sablan – School of Education; Sam McPhetres – Social Sciences & Fine Arts; Geri Willis – ALO WASC.

Member absent: Lois Gage – Nursing

Others present: Jack Sablan – Dean, Academic Programs & Services; Daisy V. Bier – Counseling Programs & Services; Donna Leong-Aguon – Recorder

Meeting called to order at 1:04 pm.

- 1) Review and adoption of August 10, 2005 meeting minutes
Minutes adopted without changes.
- 2) Review and adoption of August 30, 2005 agenda
- 3) Old Business
 - a) WASC related issues
Nothing was reported.
 - b) Course guide N:Drive and web templates
Donna was asked to check if the N:Drive template matches the MA162 course guide.
 - c) SOE previously approved course guides
Sallie Sablan stated that two semesters ago, when Sarah Osborn was Director, all of the School of Education's course guides were presented to and approved by the Academic Council. SOE did not keep copies. Sallie believed that the course guides last went to the EFR. Donna was asked to search in past AC minutes about the guides' approval, and inquire Bruce Johnson of its whereabouts. SOE was advised that they may need to produce new copies of their course guides to put through the AC process, again.
 - d) AC Procedural Rules / AC membership
The AC Board Policy is in need of changes. Not only are there more than 5 department chairs, but the AC would like a more authoritative role than "review and offer advice." Dean Sablan reiterated the AC's role of making recommendations. The AC members were asked to review the AC Board Policy, and suggest changes at the next AC meeting.
 - e) Liberal Arts C minimum grade recommendation
A lengthy discussion on both the advantages and disadvantages of a C minimum grade was held. Arguments for a C minimum grade: We protect our students' ability to transfer credits, and we raise the bar of standards and expectations. Arguments against a C minimum grade: Students will need to be responsible for themselves, thus accept the fact that a grader lower than C will not meet graduation criteria. Dean Sablan stated his reasons for not recommending a minimum "C", such as: even courses with an "A" does not necessarily transfer, graduation requires a cumulative

2.0 but if the student received one “D” then that student cannot graduate?, and there is a maximum of five years of scholarship. The AC referred to a Policy that Acting President Chas Algaier approved. In the end, it was decided that the AC rethink this issue, and revisit it at the next meeting.

- f) Workload / Overload Ad Hoc Committee Recommendations 3 & 5
Item tabled.
 - g) IDP / ICP format consistency
There was a short discussion on the connotations of “core”. Questions arose of four (4) terms: Program Requirements, General Education Requirements, Electives and Core Course Requirements. Everyone was asked to bring IDPs to the next AC meeting to review format and use of the four terms. If possible, copies from other institutions via the internet would be helpful.
 - h) Associate in Science, Major: Allied Health IDP
Item tabled.
 - i) Associate in Science, Laboratory Technology IDP
Item tabled.
 - j) Associate in Science, Professional Science IDP
Item tabled.
 - k) Associate in Science, Secondary Education, Science Option IDP
Item tabled.
 - l) Associate in Science, Secondary Education, Math Option IDP
Item tabled.
 - m) Disability Statement information
Daisy and Brante were going to do something????
- 4) New Business
- a) Course Cycling Schedule
This document is used when planning a student’s schedule of courses. All AC members will check their section, and send additions and changes to Donna to compile for the next meeting.
 - b) AR 101 course guide
Adopted.
- 5) Other Issues
New members were introduced: Brante Dashiell, Acting Director of School of Education, and Michael Nurmi, Department Chair of Languages and Humanities
- 6) Schedule of next meeting
September 6, 2005, Tuesday, 1:00pm, HR Training Room

Meeting was adjourned at 2:17pm.

“In order to foster a better informed and cohesive college community, NMC faculty, staff and students are welcome to attend.”